

THE DEPARTMENT OF PLANNING AND DEVELOPMENT  
SITE DEVELOPMENT

**DRY SEASON EXTENSION LETTER APPLICATION**

**Site Information**

Site Address: \_\_\_\_\_

DPD Project Number: \_\_\_\_\_

DPD Permit Number: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Type of Environmentally Critical Area (Check the ones that apply to the site):

\_\_\_\_\_ Potential Slide due to Steep Slope

\_\_\_\_\_ Potential Slide due to Geologic Conditions

\_\_\_\_\_ Known Slide Area

\_\_\_\_\_ Wetland

\_\_\_\_\_ Riparian Corridor

\_\_\_\_\_ None – Dry Season Grading Restriction applied through SMC 22.804.160A

**Applicant Information**

**Contractor:** \_\_\_\_\_

License Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

24-hour Emergency Number: \_\_\_\_\_

**Owner/Owner's Representative:** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number and/or email Address: \_\_\_\_\_

**Geotechnical Engineer of Record:** \_\_\_\_\_

Site Representative: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Application**

- 1. Request.** Explain in detail exactly what is being requested, i.e., the length of the extension requested, the work to be done during the extension, measures to avoid environmental harm and safety problems, the justification for the extension request and any extenuating circumstances why the October 31<sup>st</sup> code deadline could not be met. (Late issuance of a permit or late start on grading are not considered extenuating circumstances.)
- 2. Site plan.** Attach a detailed site plan showing where the proposed grading activities and/or site stabilization activities during the extension will occur. The site plan must also show all additional measures, including erosion control systems and measures to control stormwater runoff from the site, that are proposed so that the grading and/or site stabilization activities will not result in adverse impacts.

- 3. A schedule of the proposed grading and/or site stabilization work.** (Include below or attach.) The schedule must include specific dates when excavations and backfilling will occur as well as the dates when the locations for stormwater collection will be completed and ready for use. The proposed monitoring and special inspection dates must also be included, as well as all other significant proposed dates.
- 4. Statement from Project Geotechnical Engineer.** Attach a confirmation **from the geotechnical engineer** stating that the engineer has reviewed and approved the proposed site plan and schedule and that, in the geotechnical engineer's opinion, no adverse environmental impacts, environmental harm or safety problems will occur to the ECA, on site, or to neighboring properties from allowing grading activities or site stabilization activities to occur on site in accordance with the submitted plan and schedule. The geotechnical engineer shall include any recommendations the engineer believes are necessary so that the proposed work can be safely accomplished given the increased seasonal potential for severe weather.
- 5. Agreements to Comply with Conditions in Extension Letter.**

a. Contractor. I, \_\_\_\_\_, General Contractor on this Project agree to comply with all conditions imposed by the Director in granting a Dry Season Extension Letter and agree to require all my employees and subcontractors to also comply with those conditions.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_  
Contractor

Printed Name: \_\_\_\_\_

b. Geotechnical Engineer. I \_\_\_\_\_, Geotechnical Engineer on this Project, agree to comply with all conditions imposed by the Director in granting a Dry Season Extension letter and in my required monitoring and reporting agree to monitor and report on compliance with those conditions and to evaluate the status of the project in relation to those conditions.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_  
Geotechnical Engineer

Printed Name: \_\_\_\_\_

c. Owner/Agent for Owner. I, \_\_\_\_\_, Owner/Agent for the Owner of the property for this Project agree to comply with all conditions imposed by the Director in granting a Dry Season Extension Letter and agree to require my Contractor and any subcontractors to also comply with those conditions.

Dated: \_\_\_\_\_ Signed: \_\_\_\_\_  
Property Owner/Agent for Owner

Printed Name: \_\_\_\_\_